

**General Assembly, Maastricht, Tuesday 21st June:
Call for hosting the 2027 ESCAP congress**

Dear presidents of the national societies,

In agreement with our Bylaws, we will vote on one important issue during our next General Assembly, which will be held during the ESCAP Congress in Maastricht on

Tuesday 21st June, from 15h15 – 16h30

Therefore, I strongly encourage each national society to participate. We are keen to hear about any issues that you would like to discuss from your society's perspective. Please get in touch with myself or our editor to discuss further, and so we can plan your issues into the agenda. We will vote on the following proposal:

1. Proposals for hosting the ESCAP Congress in 2027

Every two years the members have the opportunity to vote for the society that will host a future ESCAP Congress. The next congresses will be held in Copenhagen in 2023, and Strasbourg in 2025. We will vote on the hosting country for the congress to be held in 2027. Preparation of congresses can start up to 3 years before the actual date, thus forward planning, especially due the unprecedented times, is essential. The country, the city and the venue should be attractive for a wide audience and suitable for the purpose of a large conference.

Below are some principles of collaboration for the preparation of the ESCAP congress, as agreed during our general assembly in Madrid in 2015.

The financial responsibility and the risk of financial loss are borne by the organizing country.

In the past, the benefits were shared 50-50. However, from Maastricht (in 2022) and thereafter, there will be a gradual system to share the benefits between ESCAP and the organizing country (as agreed during the general assembly held on 20.5.2015):

- If the benefits are **inferior to 100'000 €**, the benefits are shared **50-50** between ESCAP and the organizing national society
- If the benefits are **between 100'000 and 150'000 €**, the benefits are shared **55-45** between ESCAP and the organizing national society
- If the benefits are **more than 150'000 €**, the benefits are shared **60-40** between ESCAP and the organizing national society

Here are some other rules for the shared responsibilities:

1. The local organization of the congress is under the responsibility of the national society, in cooperation with ESCAP.
2. The scientific program is under the responsibility of the President of ESCAP. A local organizing committee prepares the program under the authority of the President.

3. Everything related to the communication of the congress' scientific program is usually managed by the online communication cell of ESCAP. These services are invoiced by ESCAP to the local society. They are subject to a discussion and to a quote which must first find the agreement of both parties.

Also enclosed is an average budget to organize a congress.

Please send your bid (10 pages maximum) before the 30th April 2022 to myself, as actual ESCAP President dimitris1952@gmail.com

I am looking forward to seeing as many of you as possible in our Maastricht meeting in June and to discuss with you in person about our achievements and issues.

Kind regards

Prof. Dimitris Anagnostopoulos, MD
ESCAP President

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Estimated budget ESCAP congress - 1'000 participants

Expenses	Number	Price (Euros)	Total (Euros)
Rental meeting rooms			150'000
Rental technical equipment			40'000
PCO's exhibition management fees			5'000
Rental staff			20'000
Organizing committee			5'000
Congress dinner	500	100	50'000
Lunches	4	20	80'000
Coffee breaks (8 x 7 x 1000)	8	7	56'000
Welcome reception	1	15	15'000
Pre-congress identity & promotion			15'000
Welcome bags (marketing + program + badges + logo)	1'000	40	40'000
Speakers	20	1'500	30'000
Board fees			5'000
Abstracts books	1'000	12	12'000
Communication - ESCAP editor			40'000
Video reporting & on site editing			3'000
Pre-congress content production & promotion (campaigns)			5'000
Post-congress content production (video & text editing)			5'000
Subscription to ECAP journal (Springer)	1'000	23.8	23'800
Entertainment			5'000
Unforeseen expenses (VAT recovery, credit cards)			50'000
Total			654'800

Income	Number	Price	
Fees standard	600	650	390'000
Fees participants low income countries	50	600	30'000
Fees trainees, students and allied professionals	200	480	96'000
Fees standard 1day	150	270	40'500
Congress dinner	500	60	30'000
Total income			586'500
Prospective Sponsoring			100'000
Total			686'500

Total estimated average profit: 31'700 €